



Turning systemic problems into **intelligent solutions.**

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DATA AND MEDIA MANAGEMENT SERVICES

A Systemiqs Data and Media Management Solution puts critical business data at the fingertips of people who need it the most. This means making data available in multiple formats and through multiple distribution channels. It also means having reports which pull in all the required variables so that conclusions can be drawn and decisions can be made.

As part of a Systemiqs Strategic Interview™, we'll determine the level of data-dependency, data-generation rate, and types of data used in your business. These factors will determine which package of services is required to protect and manage your digital assets.

Data Protection Package

Objective: The Ability to Safely Store and Quickly Find Data and Digital Media Files

- Upgrading/Installing, Testing, and Documenting of Current Data Backup and Restore Procedures
- Space Audit to Determine Total Data Storage Capacity, Percentage In-Use, Rate of Use, Heaviest Users, and to create a Future Storage Data Plan
- Review and Refining of Shared File Folder Structures
- Establishment of Naming Conventions and Metadata
- Organization of Current Files and Folders to conform to new structures
- Periodic Folder Clean-up to Migrate or Delete Unused Files and Folders



Data and Media Management is the organization, storage, and retrieval of digital files and content.

Data Accessibility Package

Objective: Elimination of Isolated Data Systems and Facilitation of Data Entry and Retrieval

- Migration of Spreadsheets and Small Databases to more Dynamic Database Environments
- Integration of Systems so that Data from One Application can Feed Into Another
- Development of Exporting and Importing Procedures to Migrate Data from One System to Another
- Creation and Deployment of Interactive Forms to Enable Online Entry of Data Directly into the System
- Reports Creation and Distribution from available Databases and Data Fields

Data Intelligence Package

Objective: Transforming Data into Meaningful Information

(This solution assumes your data is well-protected and is in an integrated environment.)

- Design and Development of Web-based Applications to Display Database Data
- Online Report Creation and Built-in Data Queries
- Secure Logins and Access to Data from Anywhere via the Internet
- Reports via Mobile Devices

Recommendations in the Systemiqs Implementation Plan™ determine the specific services necessary to increase productivity. License fees, Developer costs, and Hardware/Software purchases are additional. Package pricing is available when several projects are initiated and integrated together.

“We combine the latest technological advances with the latest research in human development to implement processes and systems that enable growth and facilitate intelligent decision-making.”

WENDY RONITZ-BAKER Chief Information Architect
